

### THE MCAA BLOG

#### **Editorial Rules – Information for authors**

#### **Aims and Scope**

The Marie Curie Alumni Association (MCAA) gathers together individuals who have participated or are currently participating, in various roles, in projects funded by the European Commission through the Marie Sklodowska Curie Actions (MSCA) programme. The MCAA Blog is a publication venue for science communication and public outreach. Its main aim is the dissemination of information about past and current MSCA projects, as well as activities of MCAA Chapters and Working Groups, events, members' achievements, and interviews.

#### **Premise**

Authors who want to publish in the MCAA Blog agree to the following:

- Authors accept and follow the MCAA Blog Editorial Rules as stated in this document.
- Authors accept that the reception of their text does not commit the MCAA to its publication.
- Authors accept that the MCAA Blog Editorial Board can in any moment decline its publication.

### **Submission**

The MCAA Blog accepts articles between 500 and 1,200 words. Submissions outside this length range may be considered on a case-by-case basis.

#### Online submission

All contributions should be submitted exclusively via the email communication@mariecuriealumni.eu

### **Author guidelines**

Before preparing a submission, authors are highly recommended to read the MCAA Blog Editorial Guidelines, which contains essential information on the journal's style and type of articles. The Editorial Guidelines are available on the MCAA Blog website.

# Language policy

The MCAA Blog accepts articles in English. American English is preferred, but UK English is accepted as long as the article is consistent with only one language style. During the review process, the Editorial Board of the Blog or the reviewers may suggest or request language and style changes. Please note that submissions can be rejected if the level of English writing is not deemed adequate by the Editorial Board.



### **Plagiarism**

Plagiarism, i.e. the appropriation and/or presentation of thoughts, ideas, inventions or work of others as your own, will not be tolerated. It is therefore very important that all sources are presented appropriately. Please note that authors must state the source even if they quote indirectly or paraphrase the work of someone else, and regardless if the source of the original is in written, spoken, online or other form. We also demand that authors avoid self-plagiarism.

### Copyright notice

Authors who want to publish in the MCAA Blog agree to the following:

- Authors retain copyright and grant the MCAA Blog the right of publication licensed under the Creative Commons licence Attribution 4.0 International (CC BY 4.0), <a href="https://creativecommons.org/licenses/by/4.0">https://creativecommons.org/licenses/by/4.0</a> that allows others to share the work on the condition that the work's authorship and initial publication in the MCAA Blog are appropriately credited.
- Authors are able to enter into separate, additional contractual arrangements
  with other publishers for the non-exclusive distribution of the version of the
  work published in the MCAA Blog (e.g., post it to an institutional repository or
  publish it in a book), with an acknowledgement of its initial publication in the
  MCAA Blog.

#### **Open Access Policy**

The MCAA Blogprovides immediate open access to its content.

#### **Publication fees**

Publication in the MCAA Blog is free. Authors publishing in the MCAA Blog face no financial obligations for the publication of their article.

#### **Privacy Statement**

The names and email addresses entered in the MCAA Blog will be used exclusively for the stated purposes of this journal and will not be made available for any other purpose or to any other party.

### **Initial Checks**

All submitted texts received will be checked to determine whether they are prepared according to both the MCAA Blog's Editorial Guidelines and Editorial Rules. Texts that do not fit the journal's ethics policy or do not meet the standards of the MCAA Blog will be rejected before peer-review. Manuscripts that are not properly prepared will be returned to the authors for revision and resubmission. After these checks, the Lead Editor will determine whether the manuscript fits the scope of the journal.



### Peer-Review

All texts that pass the initial checks will undergo peer-review. In order to promote and encourage transparency, the MCAA Blog adopts an open peer-review process where the identity of the author and the reviewers is known to all participants during the review process. Peer-review is carried out by at least two reviewers, which includes members of the Communication Working Group of the MCAA, the Associate Editor, and the Lead Editor. Authors can refuse to follow and implement any request of change that may be advanced by the above mentioned reviewers. However, the Lead Editor reserves the right to decline publication at any time. Following peer-review, an article can be: accepted with no revision; accepted after minor revisions; reconsidered after major revisions; rejected.

## **Editorial responsibilities**

The Editorial Board considers and reviews the journal's policies, standards and publication mechanisms as well as any editorial decisions for each submission of the MCAA Blog. Members of the Editorial Board discuss ethical issues and contentious publication matters, such as cases of plagiarism or potential retraction of articles, for future and published issues. All members of the Editorial Board are committed to treating authors with fairness, courtesy, objectivity, honesty and transparency.

The Lead Editor has the ultimate responsibility for the editorial process and has final authority regarding editorial decisions, including accepting or rejecting an article.

The Associate Editors support the Lead Editor in cases where contentious matters arise.

#### **Data Management**

The personal data provided by the authors during the submission of their article will be managed according to the General Data Protection Regulation (GDPR) of 27 April 2016, following the details and procedures provided at <a href="https://www.mariecuriealumni.eu/legal-notice">https://www.mariecuriealumni.eu/legal-notice</a>. By submitting their text, authors consent to the processing of their personal data for the purposes of publication of the article and they consent to the publication of their personal data (name, surname, affiliation, email address) on both the PDF version of the publication and <a href="https://www.mariecuriealumni.eu">https://www.mariecuriealumni.eu</a>.